

The Mount Carmel Congregational Church
A United Church of Christ
 3284 Whitney Avenue, Hamden CT 06518
 Established 1757



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Facility Rental Pricing and Terms 2024-2025

Prices are subject to adjustment on a case-by-case basis. If you would like to schedule an event in our Sanctuary, please contact our office directly for a list of prices, terms, and conditions.

Renter/Organization	Time Increment	Hall	Parlor	Kitchen*	Classroom	Grove
1. MCCC Church Organizations	Any	\$0	\$0	\$0	\$0	\$0
2. MCCC Members and NPOs	Per Hour	\$25	\$15	\$15	\$15	\$15
	Per Day (4-8 hours)	\$100	\$60	\$60	\$60	\$60
3. Non-Member (Not For-Profit)	Per Hour	\$50	\$25	\$25	\$25	\$25
	Per Day (4-8 hours)	\$200	\$100	\$100	\$100	\$100
4. For-Profit Events	Per Hour	\$100	\$50	\$50	\$50	\$50
	Per Day (4-8 hours)	\$400	\$200	\$200	\$200	\$200

**Use of the Kitchen includes any use of the ovens, stovetops, coffee machines, and microwave.*

Monthly Fee Schedule

For inquiries about monthly For-Profit events, please contact our office. This price is standard for all Church facilities and venues. If you would like to use the Kitchen, an additional fee may be charged.

Renter/Organization	Time Increment	Price
MCCC Members and NPOs	1-2 Hours Per Week	\$50
	3-4 Hours Per Week	\$100
Non-Member (Not for Profit)	1-2 Hours Per Week	\$100
	3-4 Hours Per Week	\$200

****Note: Sunday rentals cannot take place until all church activities have concluded. Out of respect for neighbors, all events MUST end by 12:00 midnight at the latest.****

****Note: An additional Cleaning Fee will be charged if the facility is not left as found.****

Camp Pricing

Prices are subject to adjustment on a case-by-case basis. Prices are based off of the estimated cost of Air-Conditioning, Heating, and Cleaning required for the Hall and other Church Facilities.

Renter/Organization	Time Increment	Price (per week)
MCCC Members and Trusted Non-Profit Organizations	20-24 Hours Per Week	\$100 per week (\$600 total for 5 weeks)
	30 Hours Per Week	\$150 per week (\$750 total for 5 weeks)
	40 Hours Per Week	\$170 per week (\$850 total for 5 weeks)

****Note: An additional Cleaning Fee will be charged if the facility is not left as found. For camps involving children, we ask that there be adult supervision at all times during the duration of your stay with us.****

Wedding/Funeral and Reception Rental Pricing

Prices are subject to adjustment on a case-by-case basis.

Wedding Fees		Reception Fees	
Church*	\$300	Church Hall	\$150
Minister	\$300	Kitchen	\$75 (add. fee)
Organist	\$150 (w/o rehearsal)	Parlor	\$75 (add. fee)
	\$200 (with rehearsal)	Grove	\$75 (add. fee)
	\$35 (add. fee Soloist)	Cleaning	\$75 (add. fee)

***MCCC Members do not pay the fee for the use of the Church for a Wedding or Funeral; they are instead asked to make a donation of \$100 to the Church.**

All rentals, scheduling changes, and cancellations will be processed through the Church Office, which can be reached by email at office@mccucc.com or by phone at (203) 248-7408. Renters must make arrangements with the office to pick up and drop off keys, or by contacting one of the listed contacts included in the Rental Confirmation letter.

Payment

Payment must be made in the form of checks payable to The Mount Carmel Congregational Church. We kindly ask that checks be submitted one week prior to the time of booking, and that monthly checks for regularly scheduled meetings be submitted on the first business day of the month. Alternative payment methods must be discussed prior to booking. For Weddings, separate checks are required for all fees and are collected at the rehearsal or five days prior to the wedding date.

Church Check:	The Mount Carmel Congregational Church
Minister's Check:	The Reverend Milton Brasher-Cunningham
Organist's Check:	Mrs. Lynda Pedersen
Cleaning Check:	The Mount Carmel Congregational Church
Donations:	The Mount Carmel Congregational Church

Facility Terms and Guidelines

1. **Off-Limit Areas:** Renter is only allowed to use the facilities specified on the previous page, as well as the main restrooms located on the first floor of the Parish House. All church offices, staff restroom, and any unrented facilities are strictly off-limits.
2. **Keys:** Renters MAY NOT share the key(s) provided to them by the Church office with another individual or renter without express permission of a member of Church staff. Keys must be returned to the Church at least one week following the booking in question.
3. **Assignment:** Lessee may not transfer, pledge, sub-let, or assign its rights or obligations under this Agreement.
4. **Damage to Church Property:** Church property is to be left in the same condition as found. Renter(s) is solely responsible for any loss or damage incurred to Church property by their helpers, hired staff, other service providers and their guests. Any damage to the property prior to the rental period **must be documented** and reported to a member of the Church staff. In the event of damage to Church property, violators may be charged and barred from future rentals. No property belonging to Mount Carmel Congregational shall be moved or taken outside by renter(s) unless otherwise specified in writing by a member of the Church staff.
5. **Security Deposit:** A refundable security deposit of up to \$200 may be applied on a discretionary basis as determined by Church staff and/or leadership.
6. **Alcohol/Drugs:** Alcohol and drug use on the Premises is strictly prohibited.
7. **Smoking:** Smoking of tobacco or vape products on the Premises is strictly prohibited.
8. **Flammable Items:** No candles, incense, or other similar flammable items are allowed on church property unless otherwise specified in writing by a member of the Church staff.
9. **Noise:** Loud activities should be kept to a minimum so that you do not disturb other members and guests at the facility or in the surrounding area. Please follow local noise ordinance at all times.
10. **Lost/Stolen Items:** Mount Carmel Congregational Church **shall not be responsible** for damage or loss to possessions or items left on Church property or in Renter's vehicle.
11. **Vehicle Damage:** Mount Carmel Congregational Church **shall not be responsible** for damage to Renter's vehicle, whether or not such damage is caused by other person(s) in the parking lot and surrounding area.
12. **Guest Conduct:** Renter(s) is solely responsible for the conduct of their guests, helpers, and other service providers and their guests.
13. **Children's Parties:** For children's parties, the number of attendees is restricted to 30 guests; this must include at least 1 chaperone per every 6 children.
14. **Cleanup:** Renters are solely responsible for the set-up and clean-up of the rented facility. The following general cleaning is required at the conclusion of the rental:
 - a. All items brought in by renter(s) must be removed.
 - b. All water faucets must be completely turned off after use.
 - c. All lights and fans must be turned off after use, and thermostat set to 76°.
 - d. All windows must be closed and locked if applicable.
 - e. All trash must be disposed of in the dumpster outside (key in closet).

An additional fee of \$30 will be charged if renters are unable to reset the facility to its original state. For a visual guide on how to return the facility to its original state, please visit this link: (<https://mccucc.tiny.us/original>).
15. **Payment:** Renter elects to pay in advance for the rental of the aforementioned facility as marked on the previous page. Renter is to make such payments in checks payable to Mount Carmel Congregational Church.
16. **Refund Policy:** Refunds are not allowed at this time. Any request for an exception to this rule should be submitted in writing and addressed to office@mccucc.com.

Mount Carmel Congregational Church reserves the right to refuse to rent to any person(s) for any reason deemed necessary. Mount Carmel Congregational Church cannot be sub-leased by renter(s) for any reason.

Other Notes

- If you expect your event to be attended by more than 50 guests, please let us know in advance so we can ensure that full use of our secondary parking lot can be made available to you.
- If you would like to rent our parking lot or a Church facility that is not listed above, please contact the office directly at office@mccucc.com or by phone at **(203) 248-7408**.
- Depending on the size and purpose of your function, a refundable security deposit may be applied to your booking fee at the Church's discretion.